

Roseburn PTA
Minutes of Meeting held on
Tuesday 15th May 2018 at 7:30 p.m.

Present

C Berroya, F Knops, K Watt, K Hopkins, W Crerar, M Leow, M Jamieson, K Hopkins, E Locuna, G Marnitz,

Apologies: S McGreehin, M-L Teden, S Shaw, E Preedy, E Herreru, J Boucher,

1. Minutes of last meeting/ Actions arising

Accepted.

2. Treasurer

KH reported there is more than £11700 in account.

Fair report: Approx. £3000 in profit, still awaiting some payments from SA, and need to bank cheque from Clan Garage.

Will also be able to claim matched funding from at least EP and Mindy's husband. Suggestion that another message be sent out re matched funding.

Will send out breakdown of each stall.

3. Charitable status

FK reported that now need a list of requests for funding from MLT for business plan, application cannot be progressed further until there is view on fundraising focus in the coming year and longer term.

Suggestion that there would need to be an extraordinary meeting of the PTA to present and have documents agreed upon.

ACTION: KH to provide breakdown of current annual costs of school parties/trips etc.

4. Events

- Spring Fair

CB thanked all for their help, reported this event felt calm- learning points re: later start time, delegation of rooms/areas.

CB reported there an issue with people coming before start time and not paying- (KH noted gate takings up from last year- £350). Suggestion may need to have someone at gate earlier.

Baking- teachers noted there was less baking than previously- note that for last two years the preceding Thursday had been a school holiday.- suggestion that teachers could encourage/do baking with children during week previous. KW noted the room layout did not work as well.

Bouncy castle and jousting made loss- as always does.

Silent Auction-raised over £500, ? whether this could be done digitally, in week before to allow non attendees to bid, whether this is better at another event, or with different type of items- eg talents/services .

KH and FK asked if everyone could be added to dropbox to better follow planning.

ACTIONS - CB requests all to email their hints/comments/tips/learnings for collation

-CB or WC to add other PTA members to dropbox access.

4. Coming up

- Beetle Drive-
KW reported Gym Hall booked for Beetle Drive for next Wednesday 23rd. Plan is for P7s to sell tickets at both gates. This is a family event. Decision that teas and coffees not needed, and that juice and crisps will be supplied. There are supplies already. No purchase required.
Agreement of £3 per ticket
- P7 yearbook
No funding required from PTA as money has been raised by P7, PTA will continue to pay for dance, set for Tuesday 26 June.
- P5/6 Disco
Date yet to be decided.
CB queried whether a teacher could be present esp around pickup as felt inappropriate responsibility (for PTA helper) re: kids who were not picked up by parents.
KW volunteered to assist with this.
ACTION: CB to liaise with Jenny re 19th.
- Social Event-
Email received by CB re poster- incorrect time, venue (Carrickvale Golf Club, not Carricknowle) and theme, but otherwise good. Discussion re tickets vs wristbands. Decision made to go with tickets.
Plan made to sell tickets at Beetle Drive and suggestion from KW re having poster on projector during. FK reported goal to sell 80 tickets and suggested encouraging event as opportunity for end of year social for each year group parents.
ACTIONS:
CB to send PDF to KW of poster prior to Beetle Drive.

5. AOB

- Cupboard:
Report on this was not discussed and state of same should be carried over to next meeting.
- Roseburn Football Club.
KH reported a request has been received for funding for training pacs, bibs and whistles- requesting £100.

This was agreed to by general consent.

KH noted that there was a further request anticipated next year of several hundred pounds for new balls. Agreement that at that time a more specific request should be made.

- Senior choir-

It was noted that the PTA funded afternoon choir for senior pupils has much smaller numbers and may no longer be viable.

A query made about whether this could be made more fun to encourage greater attendance, possibly inclusive of lighter, musical type material.

- Venue for PTA meeting for 2018/2019 session.

KW reported change in Edinburgh wide school let policy. School will have limited amount of 'free evening lets' per year and these will be used up with parent teacher meetings etc, so would cost to have PTA meeting on school property in evenings. (£30/hr- ie £60 per meeting, £600/yr)

General discussion had re other venue options, individual homes rejected as wish for meeting to be open to all. One suggestion made was The Murrayfield Hotel which hosts other meetings (Rotary etc).

ACTION:

6. Date of next meeting

The venue and exact date of the next meeting, were not agreed upon. Original date was for 12/06.