



Roseburn School Parent Partnership Minutes

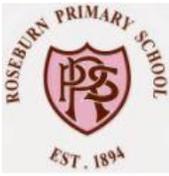
Date:	5 th September 2017
Time:	19:30 – 21:00
Location:	P7 Classroom

Attendees	Initials	Class Represented	Apologies	Initials	Class Represented
Mhari-Louise Teden	MLT	Head Teacher	Michelle Williams	MW	P2
Paul Millan	PM	P4M/ Chair			
Jacqui Gardner	JG	Principal Teacher			
Julie Simpson	JS	Acting Principal Teacher			
Fay Forsythe	FF	Murrayfield Parish Church			
Cllr Scott Douglas	SD	Council			
Cathorina Finlay	CF	P4F / P2			
Mindy Leon	ML	P1			
Michael Keenan	MK	P1			
Helena Huws	HH	P5			
Heather Gardner	HG	P1			
Ann Turner	AT	P5 / P7			
Sarah McGreehin	SMcG	P3			
Laura Patterson	LP	P1			
Manon Blaxland	MB	P1 / P2			
Jane Crewe	JC	P6/7			
Kate Hannon	KH	P4F / P2			



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Item	Minute
1.	<p>Appointment of Minute Taker: PM</p> <p>A register of attendees at the meeting was taken.</p> <p>Apologies were received from Michelle Williams – P2</p>
2.	<p>Approval of Last Minutes (meeting on 30/5/17)</p> <p>The minutes of the previous meeting were accepted as an accurate record of the meeting.</p> <p>Additions followed up from the previous meeting;</p> <ul style="list-style-type: none"> • PM to further follow up on street furniture signage following roll out of 20mph limit at Roseburn. This has been advanced but not yet to a satisfactory conclusion. Vehicle Speed sensing signs had been installed in other school locations even though PM had been advised by CEC transport that this would not be the case. PM to further follow up on this. SD offered support and assistance where appropriate. <p>SMcG added that there was an incident before the end of term in June between a child and a vehicle entering/exiting the Screwfix commercial property opposite the school. The child was shaken but not injured and that this had been reported to the school but not the police.</p> <p>HH also enquired about the schools cycle path / Sustrans officer who would advise the school on route and cycle safety round the school. MLT noted that a meeting was already planned soon on this.</p> <ul style="list-style-type: none"> • MLT updated the group on the Parent Pay system and confirmed the 1% fee included in transactions other than schools meals/milk and fruit. The issue of multiple email addresses for a single child's account were possible and the school office would assist where required to achieve this. JC questioned the policy when a school meal was paid for but not taken/delivered and MLT agreed to look into this.
3.	<p>School Update</p> <p>MLT presented the latest School Quality Improvement Plan (SQIP) to the meeting in both its full form and a parent summary of the plan to assist the parent body understanding the document. Each of the main action points for the year ahead were then outlined and short discussions took place to clarify some action points. A copy of the SQIP for Parents and Carers is attached as Appendix A.</p> <p>The summary items discussed were;</p> <p>Improvement in Attainment, Particularly in Literacy and Numeracy</p> <ul style="list-style-type: none"> • Introduce Accelerated Reading to all P4 to P7 pupils. In discussion SMcG the length of time pupils get to learn the material. JC questioned the techniques used to make sure all children adopt and to ensure that ASL children are provided with the right level of material. • Pilot the use of Highland Numeracy in P7 in order to ensure progressive numeracy activities. AT queried for more details on this area and MLT discussed further. • Continue to engage with Education Scotland's Benchmarks in order to assess pupil's progress more effectively. • Teachers will continue to engage in developing excellent learning and teaching strategies. MLT explained further that the Pupil Equity Fund was being well used and that Shirley Clark was planned to assist in planning to deliver. • Review "Bedtime Stories" in the nursery and introduce Story Sacks.



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Closing the Attainment Gap between the most and least disadvantaged children and young people

- Engage all staff in developing "nurturing" approaches in the classroom. Discussion took place on the Curriculum for Excellence and the Curriculum Evenings presented last term. HG asked if the output to the curriculum evening could be made available in the form of video clips to assist new parents joining the school. MK asked if other guidance was available in this area. ML asked about recognition of particular children's level in the class and MLT replied that all children are assessed and this is discussed by teachers in groups including the Principle Teachers to ensure that attainment is met.
- Review and develop a clear strategy for the rollout of 1140 hours in nursery. Discussion took place about the impact this would have on the school and staff environment and the big issues faced with the adoption of this policy from central government.
- Further develop ways to engage parents in the life of the school and the learning of the children.
- Review home-learning in order to make it more relevant and supportive to all families.

Improvement in Children and Young People's Health and Wellbeing

- Continue to build on our approaches to supporting ASD pupils developing further our inclusive ethos. JC asked about details for the nurturing space and MLT discussed further.
- Introducing the "Resilience" programme in order to promote good mental health in all our pupils.
- Develop further our use of Loose Parts in order to promote creative play. MLT discussed that both staff, child and parent training and expectations must be understood in this area. JC asked that gymnastic mats be provided as part of the loose parts play equipment.

Improvement in Employability Skills and Sustained Positive School Leavers Destinations for all young people.

- Review our curriculum, making a clear relevant learner's journey from Nursery to P7.
- Develop a Digital strategy to support learners' of the 21st Century.
- Pilot the use of 1:2 iPads in Primary 6.

Questions and Topics from the RSPP representatives;

JC – P7 input to the meeting. The multiple demands last term for trip money, equipment, forms, etc was exhausting. There was the onslaught of activities that required packed lunches, sports/outdoor equipment, recycled materials, forms to be returned. There was also an issue for children with ASN that their routine was so disrupted that, for some, coming to school was very stressful. Can the school re-organise/reschedule some events to ease the pressure on Parents/Carers in this respect.

MLT replied saying that she would review but that this was a very busy period in the school calendar and some of the events could not be moved due to their place in the school curriculum/calendar but the school would take all of the points on board fully and try to be mindful of the cost and administration required by Parents/Carers in the future.

AT input to the meeting to complement the school on the "buddy" system which was very well received by all and a valuable part of the pupil's role. FF agreed and noted that a child's "buddy" is fondly remembered for many years to come.

HH input thanks to MLT and the staff for listening to concerns and input from the RSPP last term on the implementation of the policies and playground use for the P2/3 composite class.

SMcG raised a concern, echoed by others at the meeting, regarding the Book Festival Trip and the policy on children being able to purchase books on this trip or not. MLT explained that the school had already reviewed and discussed this particular trip and had decided not to attend the book festival next year due to a number of concerns, including the issue of some children having money to purchase books and some not. This trip had become a concern to the school staff due to it being very close to the beginning of the new school year with the new teaching staff not yet able to fully understand the dynamics of the individuals in the class alongside the fact that the book festival was over attended and very busy. The issue of purchasing



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	<p>books added further to this with the book shop being separate from the main event space led the school to not attend next year. The school organises many events in the school grounds during the year where children's authors are invited to the school.</p>
4.	<p>AOCB</p> <p>The AGM for the RSPP, traditionally held at the meeting prior to the school year end, will be re-scheduled to the first meeting of the new school year to avoid the very busy end of year/term activities and to allow all to fully plan for the following year and present this at the beginning of that year. Hence the AGM will be the meeting on 4th September 2018.</p> <p>MLT discussed with PM introducing a specific education topic to be presented and discussed at each RSPP meeting rather than an extended update on all school SQIP points. This was well received and agreed.</p> <p>Class representatives. The new P1 class representative was agreed to be MB. The replacement class representative for P4F is both KH and CM.</p> <p>Actions Arising:</p> <p>PM to organise Parent Mail to both P6 classes which are currently not represented on the RSPP.</p>
5.	<p>Next Meeting Dates</p> <ul style="list-style-type: none">• 14th November 2017• 6th February 2018• 27th March 2018• 5th June 2018• 4th September 2018 - AGM